

ILEANA VIZCARRONDO RODRIGUEZ, MBA

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CAREER PROFILE

Supply chain professional whose five years of experience has been concentrated in medical device, pharmaceutical, and electronics fields. Possess progressively responsible experience in scheduling, planning, inventory management, and purchasing functions. Participated and contributed to the launch of new products. Possess a MBA with major in Operations Management and a Bachelor's Degree in Materials Management. Pursuing CPIM certification. Active APICS leader. Experience in ERP software.

KEY COMPETENCIES

- Leadership
- Team Work Skills
- Results-driven
- Planning and Purchasing Experience
- Quality Oriented
- Analytical and Problem Solving Skills

SUMMARY OF ACHIEVEMENTS

- Reached a customer service fill rate goal of 95% over three years. Contributed to successful new product introduction of four products by supporting the transfer and production activities which guaranteed 100% of product availability to the geographies. Such activities included: re-layout projects, communication of production status to top management, daily meetings to assure smooth flow of materials and resources, setup of new parts on the system, coordination with engineering staff, among others.
- Contributed to the implementation of electronic kanban system for raw material supermarkets which reduced ordering and dispatching lead time to one hour. Supported warehousing lean activities which improved material organization and productivity of the associates.
- Contributed to the increase of inventory accuracy of 10% on subassemblies and raw materials.
- Supported supplier development activities resulting on monthly savings of \$80,000.
- Reduced available to promise inventory by 10% and reduced stock outs by 20%.

PROFESSIONAL EXPERIENCE

Bard Shannon Ltd

PR Planner/Buyer
July 2011

Humacao,
March 2011 to

Effectively procured and planned a four million dollar inventory with over 300 items for low volume and high mix production cells. Commodities included are packaging, molded, steal parts, among others. Negotiated purchase of raw materials, supported supplier development activities, product transfers, and cost reduction initiatives. Proactively identified materials constrain issues and supported their resolution.

Medtronic Operations Company- CRDM Division

Materials Planner

Villalba, PR
July 2008 to February 2011

Associate Materials Planner

September 2005 to June 2008

Successfully planned over 40 items for low volume and high mix production cells in a batch and continuous processing environment. Analyzed and monitored demand patterns, coordinated product releases, and follow up for resolving situations that might affect the production cycle. Lead manufacturing, engineering, capacity planning, and other business partners in order to assure that productivity and customer service was kept at the maximum level. Supported launch products transfer to manufacturing operations. Participated on two Green Belt projects. Managed and purchased a \$4-million inventory with over 100 components from vertical suppliers. Supported and leaded inventory activities in order to meet inventory accuracy targets. Supervised two associates (dotted line).

Caribe General Electric

Student COOP

Arecibo, PR

January 2005 – September 2005

Performed activities to increase inventory accuracy, maximize the warehouse efficiency through visual management, and improve overall performance in the materials department. These resulted on improvement of customer service level within production and material's department.

ACADEMIC AND PROFESSIONAL CREDENTIALS

Master's Degree in Business Administration with major in Operations Management, University of Puerto Rico-Río Piedras Campus, May 2006, GPA: 3.24

Bachelor's Degree in Materials Management, University of Puerto Rico-Bayamón Campus, May 2002, Graduated Cum Laude, GPA: 3.05

Certified as Auditor ISO 13485. March 2009.

Successfully completed four modules necessary for eventual Certified in Production and Inventory Management (CPIM). On track to complete certification by September 2011.

VOLUNTEERISM

APICS Puerto Rico Chapter

Communications Leader. August 2010 to present. Leading initiatives to improve chapter communication. In charge of the Chapter and Benchmarking and Reporting Program which sets the guidelines for Chapter management. Implemented a scorecard to monitor chapter metrics.

VP-Education. May 2002 to May 2007. Directed CPIM, CSCP, and CPM certification programs and introduced new courseware in order to expand the service all over the Island. Developed proposals and negotiated in house courses. The course offerings increased by 333%. Increased instructor base by 60%. Performed supervision process to the instructors in order to offer excellent educational services.

VP-Administration. January 2004 to December 2004. Reorganized the administration position in order to improve educational service to customers. Managed a budget of \$50,000. Reduced accounts receivable aging to one month.

RECOGNITION

Recognized by APICS magazine with the article "Pursuing a Passion for Leadership and Learning".

September 2006.